

Grant Application

Apply for a grant from the Bishop Whittemore Foundation to support your congregational or diocesan ministry.

Fill out this form and mail completed form and requested documents to:



Bishop Whittemore Foundation

P.O. Box 6724

Grand Rapids, MI 49516

Date:

Title of Grant:

Street Address:

City:

State:

Zipcode:

Phone:

Parish:

Rector's Name:

Vestry Contact:

Email:

Street Address:

City:

State:

Zipcode:

Phone:

Amount of grant money requested:

Brief description of how grant request matches expressed needs of parish:

Brief description of available funding and resources: (Attach present budget of parish)

Financial:

Human Resources:

Date when grant monies are needed:

Brief description of future growth visions:

Significance to your parish if grant is approved:

Authorized Applicant Signature:

Please include documentation for each of the following:

- Current Parish Budget
- Current parish budget with most recent year-to-date revenue and expense report
- Parish Balance Sheet
- Most recent parish balance sheet
- Parish Parochial Report
- Most recent parish parochial report
- Previous Grants
- A list of all Bishop Whittemore Foundation Grants received by the parish in the last ten years

Points of Information

· As a matter of sound stewardship, it is the current policy of the Bishop Whittemore Foundation (BWF), which is subject to change from time to time by Trustee vote, that grants awarded in calendar year are limited to four percent (4%) of the foundation's asset value, computed annually on a rolling average of the previous 10 quarters.

The Foundation is authorized to carryover amounts available for distribution but not distributed from one calendar year to the next, thus increasing the amount available for distribution in any particular year..

· It is the current policy of the BWF to limit any individual grant to ten (10%) of the total amount available for granting in the calendar year. The maximum amount of grant in 2021 is \$10,900.

· The BWF fiscal year is from January 1st to December 31st of each year.

· The BWF meets the fourth Friday of January, April, July, and October at St. Mark's Church Grand Rapids, MI at 2:00 p.m.

· The BWF will consider grant applications received at least thirty (30) days before scheduled meetings.

· The applicant must have a person or persons familiar with the grant application attend the BWF meeting to give a brief presentation and answer questions the trustees may have.

- When approved, the BWF will assign a trustee as contact person.

- The BWF grant is an outright gift to parish.

The BWF sometimes makes loans to parishes which are limited to \$100,000 and typically have a maturity not longer than 5 years with a 20-year amortization, bearing a competitive interest rate.

- The BWF requests progress reports and wishes to be contacted when project is complete.